



# STEPS EDUCATIONAL SESSION Attendance Register

| Topic:  |                  |     |                           |  |   |           |
|---|------------------|-----|---------------------------|--|---|-----------|
| Facilitator:<br><small>Name and surname</small> |                  |     |                           | Date:<br><small>dd-mmm-yyyy date session conducted</small> |   |           |
| No  | Name and Surname | Age | Contact number or Section | Gender   |   | Signature |
|   |                  |     |                           | F  | M |           |
| 1   |                  |     |                           |  |   |           |
| 2   |                  |     |                           |  |   |           |
| 3   |                  |     |                           |  |   |           |
| 4   |                  |     |                           |  |   |           |
| 5   |                  |     |                           |  |   |           |
| 6   |                  |     |                           |  |   |           |
| 7   |                  |     |                           |  |   |           |
| 8   |                  |     |                           |  |   |           |
| 9   |                  |     |                           |  |   |           |
| 10  |                  |     |                           |  |   |           |
| 11  |                  |     |                           |  |   |           |
| 12  |                  |     |                           |  |   |           |
| 13  |                  |     |                           |  |   |           |
| 14  |                  |     |                           |  |   |           |
| 15  |                  |     |                           |  |   |           |
| 16  |                  |     |                           |  |   |           |
| 17  |                  |     |                           |  |   |           |
| 18  |                  |     |                           |  |   |           |
| 19  |                  |     |                           |  |   |           |
| 20  |                  |     |                           |  |   |           |
| 21  |                  |     |                           |  |   |           |
| 22  |                  |     |                           |  |   |           |
| 23  |                  |     |                           |  |   |           |
| 24  |                  |     |                           |  |   |           |
| 25  |                  |     |                           |  |   |           |
| 26  |                  |     |                           |  |   |           |
| 27  |                  |     |                           |  |   |           |
| 28  |                  |     |                           |  |   |           |
| 29  |                  |     |                           |  |   |           |
| 30  |                  |     |                           |  |   |           |

**For office use only**

- 15-24
- 25-34
- 35-49
- 50+

|       | Female | Male |
|-------|--------|------|
| 15-24 |        |      |
| 25-34 |        |      |
| 35-49 |        |      |
| 50+   |        |      |